



# TRAIN THE TRAINER

★ MASTERY

## Delivery Format



### Face to Face Group Workshops

Maximum 8 participants  
2 days

### Live, Virtual Group Workshops

Maximum 6 participants  
2 days

## Who Should Attend?

This 2-day workshop is designed for those wanting to become a more rounded, creative and confident facilitator or trainer. It's also recommended for anyone who:

- ✓ Is currently working as a trainer who would like their design and delivery to be more engaging, impactful and structured
- ✓ Leads or manages a team
- ✓ Supervises colleagues
- ✓ Is a coach or mentor
- ✓ Is a subject matter expert and needs to share their knowledge and expertise
- ✓ Aspires to manage or lead a team in the near future
- ✓ Wants to create a more dynamic working environment for their team
- ✓ Wants to develop themselves as a more competent and effective manager or leader

## Workshop Overview

This experiential 2-day workshop will develop the skills needed to design and deliver highly-effective training. All aspects of the training cycle are explored to ensure participants' future training sessions generate optimum delegate buy-in and results.

Smaller group sizes allow for practical sessions where the facilitator participants can share best practice and provide and receive feedback in a safe environment.

## Key Objectives

Participants will leave the workshop with strategies and practical actions to:

- ✓ Demonstrate their understanding of the training cycle
- ✓ Design robust and appropriate learning outcomes
- ✓ Create rich learning experiences across all six levels of understanding
- ✓ Integrate all learning styles into their delivery
- ✓ Engender an inclusive learning environment for all participants they train
- ✓ Create impactful visual aids to support learning
- ✓ Deliver face to face and virtual learning with confidence
- ✓ Professionally utilise verbal and non-verbal communication
- ✓ Deal with difficult delegates
- ✓ Flex their communication style to maximise engagement
- ✓ Increase knowledge retention by utilising accelerated learning techniques in their sessions
- ✓ Evaluate learning effectively
- ✓ Integrate proven traditional and modern techniques into their design and delivery
- ✓ Carry out a recorded micro-session and self-evaluate their progress

This workshop is crammed with tips, techniques and best practice to maximise participants' confidence when delivering training sessions in-house. A Mastery favourite and always a fun and productive two days.